

Kori Hines

913-626-9592

hineskb@gmail.com

www.linkedin.com/in/koribhines

EDUCATION

Doctor of Education (EdD) in Higher Education Administration
UNIVERSITY OF MISSOURI-KANSAS CITY
Degree in Progress

Master of Science in Education
PACE UNIVERSITY
NEW YORK, NY
GPA: 4.0

Bachelor of Arts in English
ROCKHURST UNIVERSITY
GPA: 3.6, Cum Laude

PROFESSIONAL EXPERIENCE

University of Missouri-Kansas City (UMKC)

ROO ADVISING, ACADEMIC ADVISOR II

July 2023 – Present

- Mentor incoming and continuing undergraduate students regarding enrollment and program coursework
- Provide academic and socioemotional support at critical points in the academic year
- Assess student degree audits, transcripts and program plans

INSTITUTE FOR URBAN EDUCATION (IUE), EDUCATION PROGRAM ASSOCIATE

July 2022 – July 2023

- Liaised between a student-facing university and public-facing non-profit organization by prioritizing multiple self-start projects, meeting deadlines, maintaining confidentiality, and adapting to a changing environment
- Modernized & streamlined the IUE's admissions and interview process for 100+ applicants in first 3 months of hire, including coordinating interview days 2-3x monthly
- Planned and executed monthly student-retention and community-facing events for 200+ students in the academic unit
- Managed correspondence for the team (emails, reports, presentations, and agendas); organized the IUE's event calendar
- Provided social-emotional and academic support to pre-education students as an Academic Unit Mentor, including co-leading student information sessions
- Supervised the Alumni-Student mentoring program
- Coordinated digital media and outreach across 3 social media platforms & the IUE website
- Spearheaded the IUE's first billboard marketing and radio-advertising campaign, from inception to launch
- Designed, wrote, edited & distributed the organization's newsletter 3-4x per academic semester

La Petite Academy

Jan 2022 – June 2022

SCHOOL DIRECTOR / PRINCIPAL

- Managed 30+ teachers & operations staff in their professional development, relationship-building, and instruction
- Provided educational and behavioral support to 100+ preschool children in an adaptive, safety-focused environment
- Directed operations related to payroll, budgeting, student enrollment & marketing; interviewed, onboarded & trained staff
- Monitored administrative duties, including staff & child files, state regularly documents, and licensing visit feedback
- Oversaw the rollout and training of a new teacher-to-parent communications system (*SproutAbout*)

Kansas City Girls Preparatory Academy

Jul 2021 – Jan 2022

Harlem Village Academies

Jul 2019 – Jul 2021

EDUCATOR

- Prepared daily lessons, developed student goals, and strategies for 1:1 instructional needs, via in-person & online learning; leading to student achievement for a diverse community of learning styles, cultures and intellectual abilities
- Collaborated with colleagues and caregivers to adapt curriculum, implement data analysis, identify student needs, and reconcile achievement gaps
- Responded immediately and adaptively to dynamic environments with patience, applying effective tools for problem-solving, conflict resolution, motivation, and feedback implementation

Rockhurst University, Admissions Office

Apr 2018 – May 2019

CAMPUS VISIT COORDINATOR

- Oversaw 40 college students in Student Ambassador training and development throughout the school year
- Coordinated daily campus visits and planned events involving prospective families, academic faculty, student leaders, and campus staff via strong administrative practices in person, over the phone and through email

PROFESSIONAL ORGANIZATIONS

Higher Education Student Association, UMKC

SECRETARY
2023-2024

Alpha Phi Omega, National Service Fraternity

MEMBER SINCE NOV 2015

Kori Hines

913-626-9592

hineskb@gmail.com

www.linkedin.com/in/koribhines

COMMUNITY OUTREACH

Gift of Life Foundation, 501(c)3
ORGAN, EYE & TISSUE DONATION ADVOCATE & SPEAKER
August 2013 – Present

Kori Cares Foundation, 501(c)3
CO-FOUNDER AND VICE PRESIDENT
Jan 2013 – Dec 2023

CERTIFICATES

Center for Conflict Resolution,
RESTORATIVE JUSTICE TRAINING

Haberman STAR Teacher Interview,
TRAINED INTERVIEWER

Missouri Childcare Facility Director
Certification, 100+ CHILDREN

LICENSES

New York STUDENTS WITH DISABILITIES CLASSROOM TEACHER, THRU 2026
CHILDHOOD CLASSROOM TEACHER, THRU 2024

Missouri MILD/MODERATE CROSS-CATEGORICAL DISABILITIES, THRU 2025
ELEMENTARY EDUCATION, THRU 2025

ACHIEVEMENTS & AWARDS

2019 Award Recipient ROCKHURST UNIVERSITY SCRIVENER MEDAL

2018 Symposium Presenter MIDWEST MODERN LANGUAGE ASSOCIATION CONVENTION

2018 Keynote Speaker ROCKHURST UNIVERSITY FESTIVAL OF STUDENT ACHIEVEMENT

2017 & 2013 Bronze; 2014 Silver PRESIDENTIAL VOLUNTEER SERVICE AWARD

TECHNICAL SKILLS & SYSTEMS

Customer Relationship Management (CRM) EPIC HEALTHCARE DATABASE, SLATE

Data Management GOOGLE SUITE, MICROSOFT OFFICE SUITE, POWER BI, QUALTRICS

Learning Management Software (LMS) BLACKBOARD, CANVAS, ILLUMINATE EDUCATION, POWERSCHOOL,
SCHOOLRUNNER LLC, STEP TOOL (UCHICAGO), PATHWAY (PEOPLESOFT)

Marketing & Email Communications CANVA, EMMA

Social Media Management LINKEDIN, META (FACEBOOK/INSTAGRAM), TIKTOK, TWITTER, YOUTUBE

Operating Systems APPLE OSX SERVER, WINDOWS 2008+

Project Management Software ONECAUSE (FORMERLY BIDPAL)

Website Management SNOSITES, WORDPRESS

Video Editing ADOBE PREMIERE PRO, IMOVIE, YOUTUBE

Virtual Communications BRIGHTWHEEL, MICROSOFT TEAMS, SLACK, SPROUTABOUT, ZOOM